PLAT CLOSURE REVIEW PROCESS

The Final Plat application is made to Development Management Division. A digital ".pdf" copy of the plat is provided, and the application typically includes a drawing file such as a ".dwg" format or other Cad format. The GIS group, of General Services Department, takes this file and uses the dimensions and bearings on the described property to redraw the plat in the GIS system. They check each parcel, r/w, and tract, to verify that the described dimensions will loop back to the starting point and end on the starting point within a certain tolerance. However, even though this is done, please do not conclude that the City's GIS is an accurate dimensional depiction of the land record system. Additionally, the scaling capabilities of the City's Mapviewer are not dimensional accurate measurements, and should not be relied on for such measurement.   This is why you will see building on lot lines, roads outside the r/w, and other planimetric features that do not line up with the parcel land records exactly The closure process is to determine the accuracy of the Final Plat document, prior to recording, and not for purposes of importing the graphics into GIS. The burden of accuracy falls on the Surveyor, however the City has determined that a closure check is beneficial to the review of the Final Plat for general compliance.

If you receive comments at the DRC Committee or during the subsequent reviews of submittals that are made to LDD, your contact on these issues should be made to GIS Staff.

General Services – GIS Enterprise System Maintenance
Dawn Hilderbrand (816) 513-0839
Josh Benda (816) 513-6644
Scott Smith (816) 513-6641

Currently the Land Record Maintenance Process is tracked in Kiva by a Parent Permit Type of Z000. There are two child permit types, one for this process (ZGP1) and one for the New Kiva Parcel Creation process (ZGP2). GIS Staff use these three permits to track and manage the process. See LDD Kiva Net User Guide for additional information on the Z process in genealogy.